PALM
COMPUTING®
PLATFORM

Getting Started

Palm IIIc™
Connected Organizer

Charge your Palm IIIc™ connected organizer

Before you use your new Palm IIIc™ organizer, you need to connect the cables and charge it for approximately four hours. Afterwards, charging for just minutes a day keeps your organizer powered. A full charge lasts for up to two weeks with normal use.
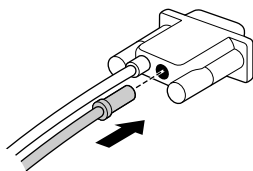
Important upgrade information

If you are upgrading from another Palm Computing® platform handheld, refer to the upgrade instructions in your organizer handbook before following the steps in this guide.
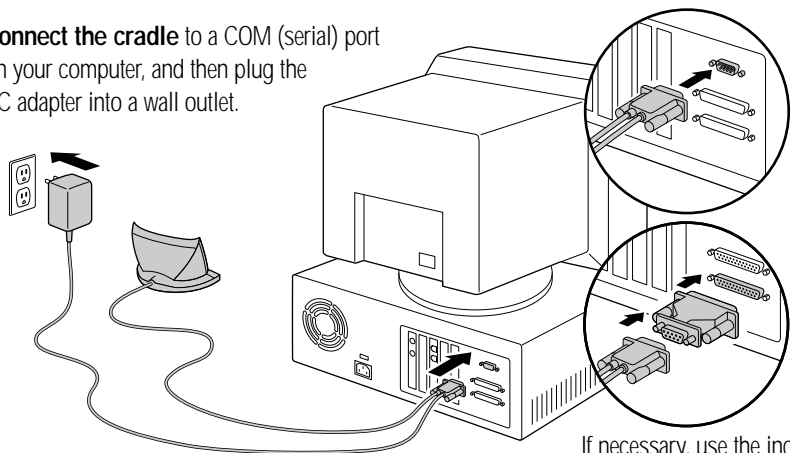
1. **Insert the AC adapter cable**
into the back of the cradle connector, and then turn off your computer.
Important: Use only the Palm IIIc AC adapter. Using other AC adapters may damage your organizer and void the warranty.

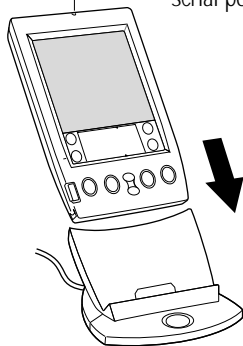**2.** **Connect the cradle** to a COM (serial) port on your computer, and then plug the AC adapter into a wall outlet.

If necessary, use the included serial port adapter.

Charge indicator

3. **Charge your organizer** by placing it in the cradle and making sure the charge indicator is on. As your organizer charges, you can continue with the set up process.

Note: The charge indicator turns off when your organizer is fully charged.

Palm™ Desktop software includes the same main applications as your Palm IIIc™ organizer: Address Book, Date Book, To Do List, Memo Pad, Expense, and desktop e-mail connectivity. You can use the HotSync® Manager feature of this software to back up and exchange data between your organizer and your computer.

Note: If you are using Microsoft Outlook or other organizer software instead of Palm Desktop software, you still need to complete this process to install HotSync Manager, conduit software, and other features of Palm Desktop software.
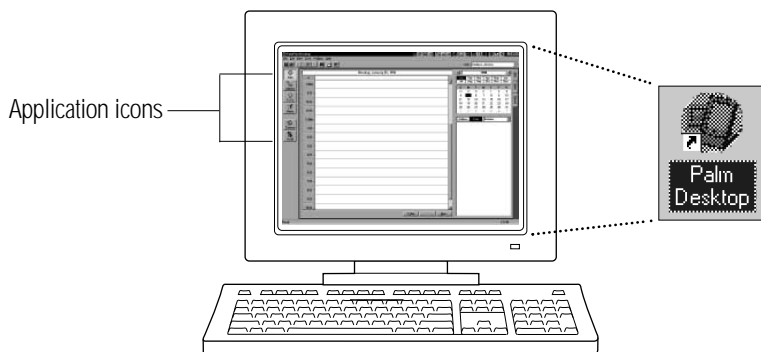
4. **Insert the Palm Desktop CD-ROM** into your CD-ROM drive. When the menu appears, click the Install button and follow the instructions on the screen.

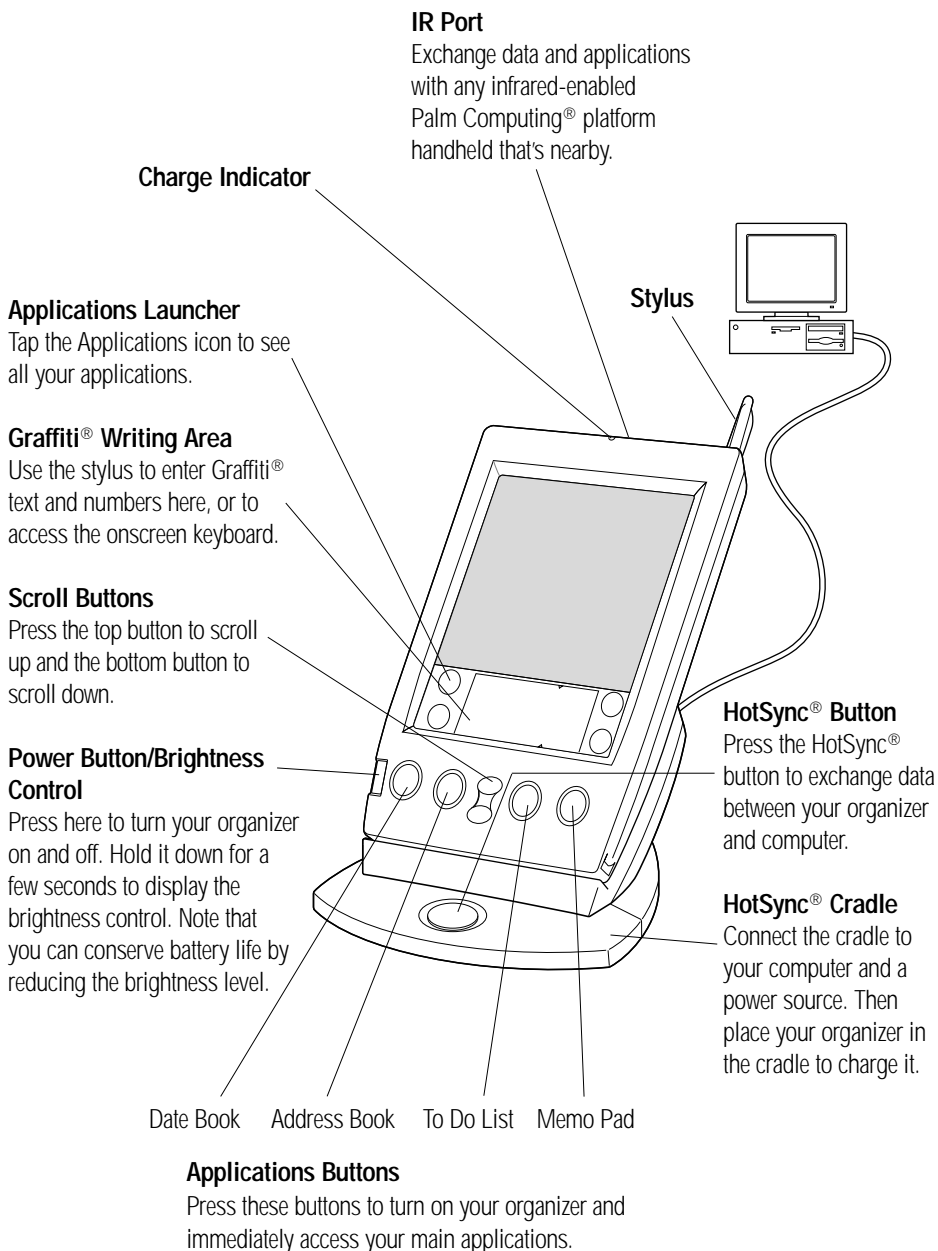*5.* **Explore the software** by double-clicking the Palm Desktop icon on your desktop. When the screen below appears, click an application icon. Then click the New button and enter your data. For example, try clicking the Address icon and entering your own name and address.

Tip: You can also select Import from the File menu to import data from another application.

Application icons —

Explore your new Palm IIIc™ organizer

IR Port
Exchange data and applications with any infrared-enabled Palm Computing® platform handheld that's nearby.

Charge Indicator

Stylus

Applications Launcher
Tap the Applications icon to see all your applications.

Graffiti® Writing Area
Use the stylus to enter Graffiti® text and numbers here, or to access the onscreen keyboard.

Scroll Buttons
Press the top button to scroll up and the bottom button to scroll down.

Power Button/Brightness Control
Press here to turn your organizer on and off. Hold it down for a few seconds to display the brightness control. Note that you can conserve battery life by reducing the brightness level.

HotSync® Button
Press the HotSync® button to exchange data between your organizer and computer.

HotSync® Cradle
Connect the cradle to your computer and a power source. Then place your organizer in the cradle to charge it.

Date Book   Address Book   To Do List   Memo Pad

Applications Buttons
Press these buttons to turn on your organizer and immediately access your main applications.

After your Palm IIIc™ organizer completes its initial charge, remove the plastic sheet from the screen, turn it on, and follow the setup instructions on the screen.
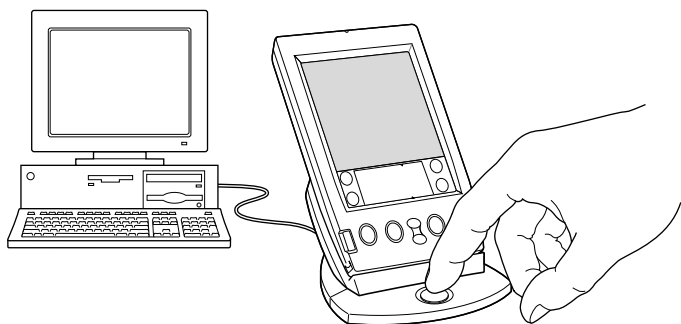
Hint: If your organizer does not turn on, see Troubleshooting and Contacts on the back of this guide.

1. **Using your computer keyboard**

Type information in your Palm™ Desktop software, and then place your organizer in the cradle and press the HotSync® button to exchange data between your organizer and computer.
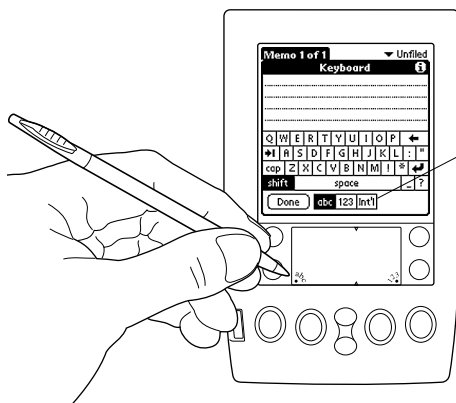
Note: The first time you exchange data, you must enter a unique user name and then click OK.

2. **Using the onscreen keyboard**

Tap the text or a blank line on the organizer screen. (The cursor should blink to indicate you're in edit mode.) Tap the dot under "abc" for the letter keyboard or the dot under "123" for the number keyboard. Tap the characters and then tap Done.
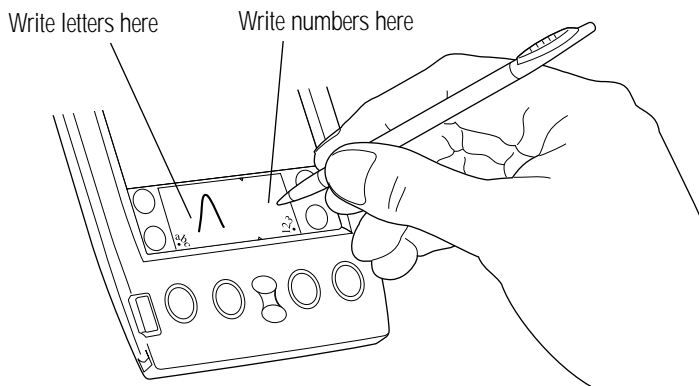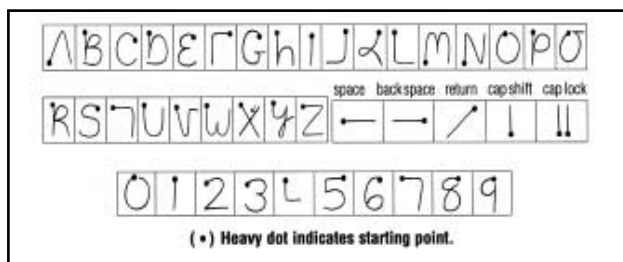

Tip:

Tap abc , 123 , or Int'l to switch keyboards.

See back to learn more

3.

Using Graffiti® power writing software

Graffiti® characters are similar to uppercase letters that are formed with a single stroke. Your writing turns into text wherever the blinking cursor appears on the organizer screen. Graffiti writing is easy, fun, accurate, and fast (up to 30 words per minute). It's worth taking a few minutes to learn. Just remember to write BIG and press firmly.

Write letters here   Write numbers here

4.

Using a keyboard accessory

You can connect an optional keyboard accessory to the serial connector on your organizer and type data directly into your organizer. This accessory is particularly helpful if you need to enter large amounts of data quickly and accurately while you are away from your computer.

Congratulations!

You've connected your organizer to your computer, installed the Palm™ Desktop software, and learned how to enter data on your Palm IIIc™ organizer.

Explore add-on software for your Palm IIIc™ organizer

Your Palm IIIc™ organizer supports much more than just the applications that come with it. You can easily expand your organizer's software capabilities by downloading any of the thousands of applications available on the Internet including a wide variety of freeware, shareware, and commercial applications. Just follow these steps:

1. **Download applications** from www.palm.com (or any add-on software web site) to the add-on folder in the Palm™ Desktop software folder (e.g., c:\palm\add-on).
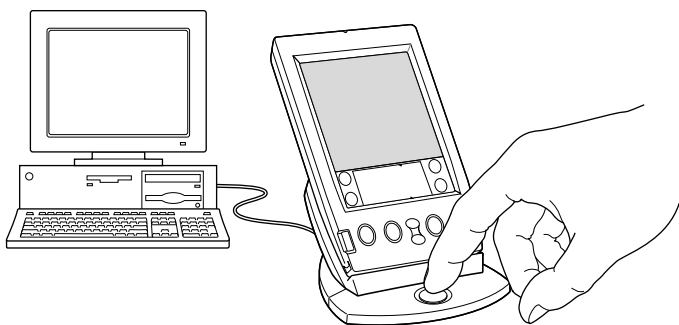
2. **Unzip the application** if it is a zipped file.

3. **Select the application** you want to install by:

- Running Instapp.exe from the Palm Desktop software folder,

— or —

- Opening Palm Desktop software, and clicking Install.

Next click Add and select the application you want to install, click Open, and then click Done.

4. **Transfer your new applications** to your organizer by placing your organizer in the cradle and pressing the HotSync® button on the cradle.

Before calling technical support, try this:

- Charge your organizer as described earlier in this guide. Make sure all the connections are secure and the charge indicator is on.

- Perform a soft reset by unscrewing the top of your stylus and using the pin inside to gently press the reset button on the back of your organizer.

- If your organizer still doesn't turn on, perform a hard reset by holding down the power button while doing a soft reset. Wait for the Palm Computing® Platform logo to appear, then release the power button.

    Important: A hard reset erases all records and entries stored in your organizer.

For technical support, service or repair, contact Palm Computing:

- Web Access   http://www.palm.com
- E-mail   support@palm.com
- Telephone   (847) 262-PALM (7256) 7am-9pm CST, Mon-Fri

                    10am-5pm CST, Sat-Sun
- Fax   (847) 262-4329

Note: There are thousands of third-party applications available for the Palm Computing platform. For questions and support, please contact the software developer directly.

To order Palm Computing products and accessories, contact Palm Computing:

- Online orders   http://www.palm.com
- U.S.   (800) 881-7256
- Canada   (800) 891-6342
- Elsewhere   (801) 431-1536

For country-specific telephone numbers, please refer to the Worldwide Customer Support card or the International page on www.palm.com.

Palm Computing, Inc.
5400 Bayfront Plaza
Santa Clara, California 95054
United States of America